

## By-Laws

### USS Muliphen AKA-61 Association

#### ARTICLE I:

#### NAME

- Section A: The name of the organization shall be 'USS MULIPHEN AKA-61 ASSOCIATION'. Herein after referred to as "THE ASSOCIATION".
- Section B: The Association is not affiliated with any other U.S. or foreign Military Organization.
- Section C: The purpose of the organization shall be:
- To encourage former members of the USS Muliphen crew to join the Association and remain a member through payment of annual dues assessment.
- To annually bring together former crew members, and Associate members for the purpose of holding a annual reunion of the crew, to elect or re-elect officers of the Association. To enjoy the presents of crew members as if still on active duty aboard the USS Muliphen AKA-61.
- To publish, on an annual basis, an informational newsletter.

#### ARTICLE II:

#### MEETINGS

- Section A: The business meeting of the Association shall occur annually at the Association reunion.
- The Association President, or Vice President shall preside and conduct the business meeting.
- Section B: Robert's Rules of Order shall be the governing authority in the conduct of all business meetings of the Association.

ARTICLE III:

MEMBERSHIP & DUES

Section A: Membership shall be open to any one who served aboard the USS Muliphen AKA-61 from the date of her commission in 1944 to her decommission in 1979. Membership shall include all commissioned officers, Non-commissioned officers, chief petty officers and enlisted personnel of the U.S. Navy and U.S. Marine Corp.

Membership shall not be restricted nor denied on the basis of age, race, creed, color, gender, sexual orientation, disabilities, national origin, ancestry or marital status.

Section B: Associate membership shall be open to those who are the wife, son or daughter of a member who qualifies to be a member according to Section "A" of these By-Laws. The Associate membership also applies to the widow, son or daughter of a member who is deceased.

Section C: Dues shall be assessed annually at \$20.00 per membership, due and payable in the month of January. Dues for Associate membership shall be assessed annually at \$15.00, due and payable also in the month of January.

Section D: Should a member or associate member become delinquent in their dues for a period of three (3) consecutive years or more, their membership in the Association shall be terminated. Membership may be reinstated upon payment of all passed, delinquent dues to include dues for the current calendar year.

#### ARTICLE IV:

#### OFFICERS

- Section A: The officers of the Association shall consist of President, Vice-President, Secretary/Treasurer, Store Keeper and Galley Officer. Officers may serve an indefinite term.
- Section B: To be eligible to serve as an officer or to be nominated for election to office, requires completion of five (5) years of uninterrupted membership in good standing.
- Section C: Associate members may be nominated and elected to the position of Secretary/Treasurer, Store Keeper or Galley Officer. The positions of President and Vice-President of the Association is reserved for those who served active duty aboard the USS Muliphen AKA-61.
- Section D: The nomination and election of all officers shall be executed during the regular business meeting of the Association. Members and Associate members, in good standing, may announce a nomination. The regular business meeting occurs during the USS Muliphen AKA-61 annual reunion.

#### ARTICLE V:

#### DUTIES OF OFFICERS

- President: To preside over all meetings and conduct meetings of the Association in accordance with Robert's Rules of Order.
- Appoint committees to support specific agendas.
- Delegate authority to members and associate members.
- To decide all tie votes by casting the final vote.
- To research, plan, coordinate and arrange accommodations for all reunions.

ARTICLE V: (continued)

Vice-President: To assume the duties of the president at all business meetings of the Association should the president be absent or unable to attend.

To assume the duties of President Pro-Tem in the event the president becomes incapacitated.

To assist the president in the research, planning, coordination and arrangement of accommodations for the annual Association reunion.

Secretary/Treasurer: Receive, record and deposit all funds generated from annual dues, sale of Memorabilia, donations, fund raising activities, banquet and tour reservations, etc.

Maintain itemized record(s) of all financial transactions.

Make available a financial accounting, for membership review at all annual reunions of the Association.

Pay all bills in a timely manner.

If required, coordinate with the Association President the filing of IRS Form 990 or 990EZ.

Record the minutes of all annual Association business meetings.

Establish and maintain a bank checking account for deposit of all funds and payment of bills.

Store Keeper: Purchase, set price, sell items of memorabilia at the Annual Association reunion.

Maintain records of all purchases and sales.

Coordinate with the Secretary/Treasurer payment of all purchases and deposit of funds realized from the sale of items and memorabilia.

ARTICLE V: (continued)

Galley Officer: Coordinate with hotel management/catering department the placement of tables, number of guests at each table, Audio and, if required, video equipment to support the business meeting and speaker for the evening.

Coordinate with hotel management/catering the setup of the hospitality.

Purchase and prepare all food and drink to be placed in the hospitality room.

Arrange for proper and safe storage of all food and drink.

ARTICLE VI:

DISOLVEMENT OF THE "ASSOCIATION"

Should it be determined the Association can no longer maintain sufficient membership, the remaining members, in good standing, may call for a vote of the membership and Associate membership to dissolve the the USS Muliphen AKA-61 Association. In the event there are no paid memberships the President of the Association has the authority to dissolve the Association. In either event, the Secretary/Treasurer shall report, to the President of the Association, the balance of all funds held in the Association bank Account.

A vote, or decision to dissolve shall result in the balance of all funds being transferred, as a donation from the USS Muliphen AKA-61 Association, to the U.S. Navy Memorial Foundation in Washington, DC.